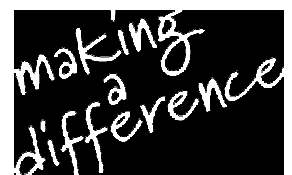


# Overview and Scrutiny Committee

Tuesday, 2nd July,  
2013  
7.00 pm

Committee Room Two  
Town Hall  
Redditch



[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

# Access to Information - Your Rights

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The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council’s Website:  
**[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)**

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**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact  
Jess Bayley and Michael Craggs  
Democratic Services Officers**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH  
Tel: 01527 64252 (Ext. 3268 / 3267) Fax: (01527) 65216  
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[michael.craggs@bromsgroveandredditch.gov.uk](mailto:michael.craggs@bromsgroveandredditch.gov.uk)**

# Welcome to today's meeting.

## Guidance for the Public

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### **Agenda Papers**

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

### **Chair**

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Committee Support Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

### **Running Order**

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

**Refreshments** : tea, coffee and water are normally available at meetings - please serve yourself.

### **Decisions**

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

### **Members of the Public**

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Committee Support Officer.

### **Special Arrangements**

If you have any particular needs, please contact the Committee Support Officer.

Infra-red devices for the hearing impaired are available on request at the meeting. Other facilities may require prior arrangement.

### **Further Information**

If you require any further information, please contact the Committee Support Officer (see foot of page opposite).

### **Fire/ Emergency instructions**

**If the alarm is sounded, please leave the building by the nearest available exit – these are clearly indicated within all the Committee Rooms.**

**If you discover a fire, inform a member of staff or operate the nearest alarm call point (wall mounted red rectangular box). In the event of the fire alarm sounding, leave the building immediately following the fire exit signs. Officers have been appointed with responsibility to ensure that all visitors are escorted from the building.**

**Do Not stop to collect personal belongings.**

**Do Not use lifts.**

**Do Not re-enter the building until told to do so.**

**The emergency Assembly Area is on Walter Stranz Square.**





# Overview and Scrutiny Committee

Tuesday, 2nd July, 2013

7.00 pm

Committee Room 2 Town Hall

## Agenda

### Membership:

Cllrs:                      David Bush (Chair)                      Andrew Fry  
                                     Gay Hopkins (Vice-Chair)                      Alan Mason  
                                     Andrew Brazier                      Yvonne Smith  
                                     Simon Chalk                      Pat Witherspoon  
                                     Carole Gandy

<p><b>1. Apologies and named substitutes</b></p>	<p>To receive apologies for absence and details of any Councillor (or co-optee substitute) nominated to attend this meeting in place of a member of this Committee.</p>
<p><b>2. Declarations of interest and of Party Whip</b></p>	<p>To invite Councillors to declare any interest they may have in items on the Agenda and any Party Whip.</p>
<p><b>3. Minutes</b> (Pages 1 - 24)</p>	<p>To confirm the minutes of the most recent meeting of the Overview and Scrutiny Committee as a correct record.</p> <p>(Minutes attached)</p> <p><b>(No Specific Ward Relevance)</b></p>
<p><b>4. Youth Services Monitoring Update Report</b> (Pages 25 - 34)</p>	<p>To receive an update on the action that has been taken to implement recommendations made by the Youth Services Task Group in April 2012 and to receive further information about the Positive Activities programme in Worcestershire.</p> <p>(Report attached and presentation to follow).</p> <p><b>All Wards</b></p>
<p><b>5. Housing Density Task Group - Final Report</b> Councillor David Bush</p>	<p>To consider the final report of the Housing Density Task Group and to determine whether to endorse the group's recommendations.</p> <p>(Report to follow).</p> <p><b>All Wards</b></p>

# Overview and Scrutiny

Committee

Tuesday, 2nd July, 2013

<p><b>6. Future Approach to Crime and Disorder Scrutiny at Redditch Borough Council - Discussion</b></p> <p>Councillor Andrew Brazier</p>	<p>To consider the most appropriate approach for Overview and Scrutiny Members to adopt to Crime and Disorder Scrutiny at Redditch Borough Council in future years.</p> <p>(Report to follow)</p> <p><b>All Wards</b></p>
<p><b>7. Overview and Scrutiny Work Programme Planning Event - Consideration of Suggested Items for Scrutiny</b></p> <p>(Pages 35 - 52)</p>	<p>To consider the outcomes of the Overview and Scrutiny Work Programme Planning event on 12th June 2013.</p> <p>As part of this item Members are asked to consider whether:</p> <ul style="list-style-type: none"><li>• any of these subjects would be suitable for Members to scrutinise at the Committee level; and</li><li>• any of these topics would be suitable subjects for a time limited Task Group exercise.</li></ul> <p>(Report attached).</p> <p><b>(No Specific Ward Relevance)</b></p>
<p><b>8. Executive Committee Minutes and Scrutiny of the Executive Committee's Work Programme</b></p> <p>(Pages 53 - 66)</p>	<p>To consider the minutes of the latest meeting(s) of the Executive Committee and also to consider whether any items on the Executive Committee's Work Programme are suitable for scrutiny.</p> <p>(Minutes and Work Programme attached).</p> <p><b>(No Specific Ward Relevance)</b></p>
<p><b>9. Work Programme</b></p> <p>(Pages 67 - 70)</p>	<p>To consider the Committee's current Work Programme, and potential items for addition to the list arising from:</p> <ul style="list-style-type: none"><li>• The Forward Plan / Committee agendas</li><li>• External publications</li><li>• Other sources.</li></ul> <p>(Report attached)</p> <p><b>(No Specific Ward Relevance)</b></p>

# Overview and Scrutiny

Committee

Tuesday, 2nd July, 2013

## 10. Task Groups - Progress Reports

To consider progress to date on the current reviews against the terms set by the Overview and Scrutiny Committee.

The current reviews in progress are:

- a) Joint Worcestershire Regulatory Services – Redditch representative, Councillor Mason.

(Oral reports)

## 11. Exclusion of the Press and Public

Should it be necessary, in the opinion of the Borough Director, during the course of the meeting to consider excluding the public from the meeting on the grounds that exempt information is likely to be divulged, it may be necessary to move the following resolution:

“That, under S.100 (A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following matter(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (to be specified) of Part 1 of Schedule 12 (A) of the said Act”.

These paragraphs are as follows:

Subject to the “public interest” test, information relating to:

- Para 1 – any individual;
- Para 2 – the identity of any individual;
- Para 3 – financial or business affairs;
- Para 4 – labour relations matters;
- Para 5 – legal professional privilege;
- Para 6 – a notice, order or direction;
- Para 7 – the prevention, investigation or prosecution of crime;

and may need to be considered as ‘exempt’.

# Overview and Scrutiny

Committee

Tuesday, 2nd July, 2013





# Overview and Scrutiny Committee

Tuesday, 4th June, 2013

## MINUTES

### Present:

Councillor David Bush (Chair), Councillor Gay Hopkins (Vice-Chair) and Councillors Andrew Brazier, Simon Chalk, Carole Gandy, Andrew Fry, Alan Mason, Yvonne Smith and Pat Witherspoon

### Also Present:

Peter Pinfield (Chairman, Healthwatch Worcestershire) and Simon Adams (Chief Operating Officer, Healthwatch Worcestershire).

### Officers:

J Staniland

### Democratic Services Officers:

J Bayley and M Craggs

### 1. APOLOGIES AND NAMED SUBSTITUTES

There were no apologies.

### 2. DECLARATIONS OF INTEREST AND OF PARTY WHIP

There were no declarations of interest nor of any party whip.

### 3. MINUTES

**RESOLVED that**

**the minutes of the meeting of the Overview and Scrutiny Committee held on 2nd April 2013 be approved as a true and correct record of the meeting and signed by the Chair.**

### 4. HEALTHWATCH WORCESTERSHIRE

Members welcomed Peter Pinfield, Chairman, and Simon Adams, Chief Operating Officer, from Healthwatch Worcestershire. They had been invited by the Committee to deliver presentations on the

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Chair

# Overview and Scrutiny Committee

Tuesday, 4th June, 2013

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subject of the new body and the implications for the Borough.  
(Attached at Appendix A and Appendix B).

Their presentations included the following main points:

- Healthwatch Worcestershire had been established to act as the independent champion for all consumers of publicly funded health and social care services in the county.
- The new body had been operating for approximately eight weeks, therefore many of its systems and processes were still being established.
- District authorities had an important role to play in ensuring that the concerns of all local residents regarding health and social care were not only heard, but appropriately acted upon. This included addressing the concerns of children and young people.
- It was the intention of Healthwatch Worcestershire to resolve all matters locally, although it would be able to refer matters upwards to the Care Quality Commission (CQC) if necessary.
- Healthwatch Worcestershire was looking to recruit a number of volunteers who could help support the work of its four paid staff members.
- It was essential for Healthwatch Worcestershire to become and to be seen as truly independent. Additional values of the body included: being transparent; balanced and fair; and working in partnership with others.
- Healthwatch Worcestershire was very keen to work in partnership with the Overview and Scrutiny Committees in the county on specific projects.

Following the presentations, Members discussed Healthwatch Worcestershire in further detail. In particular, there was some concern that Redditch did not appear to be represented geographically by any single Board member. However, the Committee heard that Healthwatch Worcestershire was looking to recruit a number of non-executive directors through local media and the free press, ideally from geographical areas that were not currently represented on the Board.

Members were advised that Healthwatch Worcestershire was not responsible for handling individual complaints about quality of care.

# Overview and Scrutiny Committee

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Tuesday, 4th June, 2013

However, Healthwatch Worcestershire could refer complaints onto the Independent Complaints Advocacy Service.

Healthwatch Worcestershire was familiar with the health inequalities that had been identified as a specific problem impacting on Redditch in the 2010 Comprehensive Area Assessment. The Healthwatch Worcestershire team were also aware that residents living in areas of highest need, such as Winyates, might have specific health needs. Members were advised that Healthwatch Worcestershire was aiming to work with partner organisations to address these issues.

The Committee was advised that they could support Healthwatch Worcestershire. In particular, Members were asked to share their 'soft intelligence' of local communities so that Healthwatch Worcestershire could obtain an accurate picture of what health and social care issues needed to be addressed in each area.

Members strongly encouraged Healthwatch Worcestershire to work with minority groups and communities to address their needs. There was some concern that these groups were currently not engaged effectively over health and social care issues.

It was clarified that Healthwatch Worcestershire was not responsible for the joint service review of acute services in Worcestershire. In addition, Healthwatch Worcestershire was not allowed to campaign on political issues. However, the Worcestershire Joint Services Review was not considered to be political and Healthwatch Worcestershire could make sure that the decision making process for this review remained open and transparent.

On behalf of the Committee, the Chair thanked Peter Pinfield and Simon Adams for accepting the invitation to meet with the Overview and Scrutiny Committee.

## **RECOMMENDED that**

**that the Borough Council make representations to Healthwatch Worcestershire on behalf of local residents;**

## **RESOLVED that**

- 1) that the Overview and Scrutiny Committee receives ongoing updates from Healthwatch Worcestershire; and**
- 2) the report be noted.**

# Overview and Scrutiny Committee

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Tuesday, 4th June, 2013

## 5. OVERVIEW AND SCRUTINY RECOMMENDATION TRACKER

Members received a monitoring report on action that had been taken to implement the Committee's recommendations that were approved during 2012/13. During this period the Committee had made a total of 73 recommendations, of which 58 had been approved by the Executive Committee. 9 were rejected, while 6 recommendations were pending a final decision from the Executive Committee or outside partners.

The Chair suggested that the Committee change its approach for monitoring the implementation of its approved recommendations. It was proposed that completed actions be published on the Overview and Scrutiny Committee's section of the Council website to help publicise how it had made a difference. Members would then focus on all outstanding actions, and receive update reports on these on a quarterly basis to help ensure that approved recommendations were acted upon.

### **RESOLVED that**

1) **the Committee receive quarterly update reports on approved Overview and Scrutiny recommendations that remain outstanding.**

2) **the report be noted.**

## 6. EXECUTIVE COMMITTEE MINUTES AND SCRUTINY OF THE EXECUTIVE COMMITTEE'S WORK PROGRAMME

### **RESOLVED that**

**the minutes of the meeting of the Executive Committee held on 9th April 2013 and the latest edition of the Executive Committee Work Programme be noted.**

## 7. WORK PROGRAMME

Members were advised that the Overview and Scrutiny Committee Work Programme Planning event would be taking place on Wednesday 12th June 2013. All Councillors had been invited to attend this training session.

### **RESOLVED that**

**the Committee's Work Programme be noted.**

# Overview and Scrutiny Committee

Tuesday, 4th June, 2013

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## 8. TASK GROUPS - APPOINTMENTS

The Committee considered appointments to the following task groups:

a) Housing Density Task Group

Members heard that Councillor Brandon Clayton's recent appointment onto the Executive Committee required him to resign his membership of the task group as he was no longer a non-executive member. The Committee therefore sought nominations to fill the vacancy.

b) Joint Worcestershire Regulatory Services Task Group

Members were briefly reminded that the Committee had agreed to participate in this upcoming review at its previous meeting on 2nd April 2013. According to the approved terms of reference of the review, each participating district authority was required to appoint a lead member and a named substitute, of which either position would need to be filled by either the Chair or Vice Chair of the Overview and Scrutiny Committee. In both cases the appointments also needed to be members of the Committee.

### RESOLVED that

- 1) **Councillor Carole Gandy be appointed onto the Housing Density Review Group;**
- 2) **Councillor Alan Mason be appointed onto the Joint Worcestershire Regulatory Services Task Group as the Committee's Lead Member, with Councillor Gay Hopkins being appointed as his named substitute.**

## 9. TASK GROUPS - PROGRESS REPORTS

The Committee received the following reports in relation to the following review:

Housing Density Targets – Chair, Councillor David Bush

Councillor Bush explained that the review was moving into its final stages. The Group was looking to present its final report at the next Committee meeting on 2nd July 2013.

# Overview and Scrutiny Committee

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**RESOLVED that**

**the report be noted.**

## **10. HEALTH OVERVIEW AND SCRUTINY COMMITTEE**

Councillor Witherspoon, the Committee's representative on the Worcestershire Health Overview and Scrutiny Committee (HOSC), gave a verbal update from the most recent of the HOSC on 24th April 2013.

In particular, Members heard that the HOSC received an update report on the relocation of West Midlands Ambulance Service hubs in the county. Councillor Witherspoon commented that it was very pleasing that three hubs had been retained in Redditch.

Elsewhere, the HOSC received updates on the suspended NHS 111 service; and on the Joint Services Review.

**RESOLVED that**

**the report be noted.**

## **11. CRIME AND DISORDER SCRUTINY PANEL - CHAIR'S UPDATE**

The Chair of the Redditch Crime and Disorder Scrutiny Panel, Councillor Andrew Brazier, delivered an overview of his report from the most recent Panel meeting on 10th April 2013.

Councillor Brazier proposed that the Council's current arrangements for crime and disorder scrutiny should be reviewed. He suggested that the Crime and Disorder Scrutiny Panel had struggled to make a real impact since its creation in 2010, especially as it was difficult to expect the relevant five members of the Panel to develop genuine expertise on this form of scrutiny based on only four meetings within each municipal year. He proposed that the Committee should therefore consider a report on the matter at its next meeting to determine how best to proceed with crime and disorder scrutiny in Redditch.

**RESOLVED that**

- 1) the Committee receive a report at its next meeting on 2nd July 2013 on how crime and disorder scrutiny could be best undertaken in Redditch; and**

# **Overview and Scrutiny Committee**

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Tuesday, 4th June, 2013

- 2) the report be noted.

The Meeting commenced at 7.00 pm  
and closed at 8.40 pm





**healthwatch**  
Worcestershire



**Launch**

10<sup>th</sup> May 2013

# Healthwatch Worcestershire

‘The independent champion for  
‘all’ consumers of publicly funded  
health and social care services in  
Worcestershire’

Peter Pinfield  
Chairman



## **Our area of activity is...**

Helping you get the best out of health and social care services in Worcestershire

## **We want to be known as...**

Local voices voices improving local health and social care services

## **Our ambition is...**

The best health and social care services, shaped by local needs and experience



## The principles that drive us are...

Championing equality  
Representation, Evidence, Accountability

## The way we go about all our work is...

Open, flexible, approachable  
Practical and dynamic  
'From the ground-up'

## We want people to feel that we are all about...

Every voice counts  
Local influence for local impact





# Redditch BC, 4 June 2013



Simon Adams

[www.healthwatchworcestershire.co.uk](http://www.healthwatchworcestershire.co.uk)

## **Healthwatch...**

- **Healthwatch England**  
*Guidance & Support but NOT direction and Control*
- **A Network of Local Healthwatches**  
*Sharing a national brand*
- **Healthwatch Worcestershire**  
*A Local Healthwatch - Arrangements the responsibility of WCC*

## Healthwatch Worcestershire...

- Social Enterprise Company Ltd by guarantee
- Board of Directors
- Reference & Engagement Group
- Volunteers
- Register for information
- Worcestershire's population

# Scope of Healthwatch Worcestershire...

- Local people
- Publicly funded health & social care services
- Out of county services
- Legislative & contractual arrangements determine what HWW must and can do



## Our Values...

- Independent
- ‘Consumers’ first
- Transparent
- Balanced & fair
- Partnership
- Mutual Respect
- Intelligence led
- Targeted activity
- Evidenced based
- Partnership
- Responsive
- Marginal gains

**Adding value, and making a difference...**

## Legislation says LHW must...

- Promote & support involvement of ‘consumers’ in commissioning and delivery of services
- Enable ‘consumers’ to monitor service provision  
.....service improvements
- Obtaining ‘consumers’ views & making them known to commissioners, providers and scrutinisers

**And...**

- ‘Signposting’ incl referral to Independent Advocacy
- Formulate views on the standard of provision & whether/how local services could/ought to be improved
- Provide HWE with intelligence & insight
- Publish an Annual Report

## Legislation says LHW can...

- Involve persons/organisations to help carry out some activities
- Additional reporting to an overview & scrutiny committee of the Local Authority
- The power to ‘Enter & View’ as an engagement activity

## HWW's Influence...

- Statutory member of Health & Wellbeing Board
- Right to request information and to require a response to reports
- Reporting to HWE/CQC
- Annual Report
- Quality Accounts
- **Relationships with Commissioners & Providers**

## The How...

- Good Governance
- Reference & Engagement Group
- Volunteers
- Business plan - issues of priority to 'consumers' & 'Signposting'
- Capacity to respond to unforeseen issues reported by 'consumers'
- Marketing & communications activity to enable effective business planning and delivery

## Potential Risks...

- National/local promotion of LHW could raise unrealistic expectations of HWW
- Misunderstanding of roles
- Failing to connect effectively with all 'consumers', particularly those who need HWW services the most
- Single interest groups utilise disproportionate share of HWW resources





**OVERVIEW AND SCRUTINY  
COMMITTEE**

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**YOUTH SERVICE PROVISION TASK GROUP – MONITORING UPDATE REPORT**

Relevant Portfolio Holder	Councillor Phil Mould, Portfolio Holder for Leisure and Tourism
Portfolio Holder Consulted	No, though Councillor Mould did participate in the Youth Services Provision Task Group review in 2011/12.
Relevant Head of Service	John Godwin, Head of Leisure and Cultural Services
Ward(s) Affected	All wards
Ward Councillor(s) Consulted	N/A
Non-Key Decision	

**1. SUMMARY OF PROPOSALS**

- 1.1 The purpose of this report is to provide the Overview and Scrutiny Committee with an update on the action that has been taken to implement recommendations made by the Youth Services Provision Task Group in April 2012. As part of this update a brief summary of the work undertaken by the Task Group has been provided for Members' consideration.
- 1.2 The report consists of two sections: a presentation from Worcestershire County Council on the subject of the positive activities programme in the county; and a written update from Officers relating to actions taken by Redditch Borough Council.

**2. RECOMMENDATIONS**

**The Committee is asked to RESOLVE that**  
**the report be noted.**

**3. KEY ISSUES**

- 3.1 The Youth Services Provision Task Group was commissioned by the Overview and Scrutiny Committee in 2011. Five Members were appointed to the review including Councillors Simon Chalk (Chair), Rebecca Blake, Andrew Brazier, Gay Hopkins and Phil Mould.
- 3.2 The exercise was launched at a time when Worcestershire County Council was reviewing youth service provision in the county. As part of the process the Task group responded to the County Council's consultation process concerning the future delivery of positive activities in Worcestershire. Evidence was obtained from a variety of sources including: representatives of Worcestershire County Council, representatives of the Voluntary and Community Sector, and Redditch

**OVERVIEW AND SCRUTINY  
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Borough Council's Leisure Services and Community Safety teams. Young people were also consulted throughout the review.

- 3.3 At the end of the review the Task Group agreed ten recommendations, which were endorsed by the Council's Executive Committee on 24th April 2012 (Appendix 1). The Task Group's findings were also presented for the consideration of the Redditch Local Children's Partnership, a theme group of the Redditch Local Strategic Partnership, in May 2012.
- 3.4 Whilst some of the recommendations had implications for services delivered by Redditch Borough Council the majority of recommendations required action from Worcestershire County Council and the Redditch Commissioning Group, which was delegated with responsibility for commissioning positive activities in the Borough.
- 3.5 The first full operating year for the Redditch Commissioning Group occurred from May 2012 – April 2013. During this period the Commissioning Group commissioned positive activities for young people living in the Borough. The presentation from Worcestershire County Council on the work of the Commissioning Group and the action that has been taken to implement the Task Group's recommendations should therefore be considered timely.

**Financial Implications**

- 3.6 There are no direct financial implications to this report.

**Legal Implications**

- 3.7 There are no direct legal implications to this report.

**Service / Operational Implications**

- 3.8 The Overview and Scrutiny Committee has a responsibility, as detailed in the Council's constitution, to review the implementation of recommendations made in a scrutiny report. Prior to the date of this meeting information had not been provided about the action that had been taken to implement the recommendations made by the Youth Services Provision Task Group. This report therefore contains the first update to scrutiny Members on the subject.
- 3.9 One of the Task Group's recommendations focused on the potential for Dial a Ride vehicles to be made available to transport young people to events and festivities. In October 2012 Members decided to make Dial a Ride vehicles available for external groups to hire. Members agreed at this stage that a monitoring update report, focusing exclusively on this subject, should be reported for the consideration of the Overview and Scrutiny Committee 12 months after the decision had been taken. For this reason further information about use of

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Dial a Ride vehicles to transport young people has not been provided in this report.

**Customer / Equalities and Diversity Implications**

3.10 There are no direct equality and diversity implications to this report.

**4. RISK MANAGEMENT**

No risks have been identified.

**5. APPENDICES**

Appendix 1 - Relevant extract from the minutes of the meeting of the Executive Committee on 24th April 2012.

Appendix 2 – Response to Recommendation 7 – Redditch Borough Council.

**6. BACKGROUND PAPERS**

Youth Services Provision Task Group final report. (April 2012).

**7. KEY**

Positive Activities – Positive activities are activities that young people participate in which may have a positive impact on their health, family, school or college life and even on the local community. A range of activities can be considered positive activities including: sports, cooking, music, participating in youth clubs and the arts.

Redditch Commissioning Group – Responsibility for commissioning positive activities at the local level has been delegated by Worcestershire County Council to local Commissioning Groups. The commissioning groups comprise of each of the County Councillors representing a district, who have an equal vote on the commissioning of services.

**AUTHOR OF REPORT**

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Tel.: (01527) 64252 Ext: 3268





# Executive Committee

24th April 2012

## MINUTES

### Present:

Councillor Carole Gandy (Chair), Councillor Michael Braley (Vice-Chair) and Councillors Juliet Brunner, Greg Chance, Brandon Clayton, Jinny Pearce, Debbie Taylor and Derek Taylor

### Also Present:

Councillors David Bush, Simon Chalk and Gay Hopkins

### Officers:

J, Bayley, K Dicks, C Flanagan and A Heighway

### Committee Services Officer:

I Westmore

## APPENDIX 1

### MINUTE 217

#### **YOUTH SERVICES PROVISION TASK AND FINISH GROUP - FINAL REPORT**

Councillor Simon Chalk, Chair of the Youth Service Provision Task and Finish Group, presented the final report prepared on behalf of the Group to the Executive Committee.

The Group had set out to examine the provision of activities and services to young people in the Borough in the context of a changing model of provision, with the establishment of a local Commissioning Group which was tasked with commissioning positive activities for young people. The Group recognised that much of the importance of its review lay in its ability to influence the commissioning process.

Councillor Chalk outlined the key findings of the Group, noting that most young people simply wanted a warm, secure place in which to meet their friends, socialise, listen to and create music and the means by which they could participate in sporting activities. The barriers preventing young people from participating in activities were also touched upon with transport, cost, access to information,

.....  
Chair

the location of activities and a lack of self-confidence amongst some young people being identified as key factors.

Members of the Executive Committee congratulated Councillor Chalk and his Group for the report which was considered to have much to commend it.

Promotion and communication was seen as a key area to be addressed. Despite the recognition that the Council's website was now much improved and that the Council did now make use of Facebook and Twitter, there was still considered to be a significant gap between the Council's means of communicating and the expectations and reality for young people today. The Committee was receptive to the idea of making greater use of the Frog Intranet system which was available to high school students across the Borough.

The problem of young people accessing activities was discussed at some length. It was acknowledged that public transport provision was not adequate to fulfil the needs of young people to the extent that they or the Council might wish. The means by which the Council could assist were considered and it was proposed that a further report be prepared exploring the feasibility of using the Council's Dial-a-Ride service to make certain events more accessible for young people. The proposal within the report to make use of the WRVS Community Transport Scheme, which was currently being piloted, was not seen as an appropriate or effective solution on a number of levels, including the fact that the pilot may not continue beyond June.

It was recognised that much good work was already being carried out by the Borough Council, County Council and the Voluntary and Community Sector in providing positive activities for young people. It was hoped that this could be continued and built upon where possible and the expertise of experienced youth workers, both paid and voluntary, be retained.

It was proposed that the Commissioning Group receive a presentation from the Task and Finish Group in order that it might outline the findings of the review and thereby positively influence the commissioning of services.

**RESOLVED that**

- 1) youth activities in Redditch should be promoted using the following communication tools:**

**social networking platforms;**

- 2) Redditch Borough Council should submit bids for positive activities funding in the new commissioning framework in partnership with Voluntary and Community Sector organisations that have experience delivering youth activities and should offer to host these activities at Council owned *community centres* where appropriate;
- 3) Officers be requested to explore the option of Dial a Ride vehicles being used to transport young people to local events and festivities and a report be submitted to a future meeting of the Overview and Scrutiny Committee; and

**RECOMMENDED to Worcestershire County Council and the Redditch Commissioning Group that**

- 4) youth activities in Redditch should be promoted using the following communication tools:
  - a) a new dedicated Redditch youth website;
  - b) Worcestershire Plug and Play website;
  - c) local high schools' Frog Intranet systems;
- 5) there should be a youth work co-ordinator for Redditch financed by funding held by Worcestershire County Council to help maximise the number of youth activities in the town;  
*(The Redditch Commissioning Group to be advised of this recommendation, rather than this being a recommendation to the Group itself);*
- 6) the Redditch Commissioning Group should ensure that there is a seamless transition from the old system for delivering youth services to the new commissioning framework to make sure that gaps in service provision to young people in Redditch do not occur;
- 7) the Redditch Commissioning Group should seriously consider the following types of bids for funding:
  - a) bids for youth work to be delivered using a social enterprise model; and
  - b) bids requesting that the funding cover the costs of employing a trained youth worker as part of delivering a positive activity to young people;
- 8) when the Redditch Commissioning Group is consulting with young people, the following groups should be consulted as part of this process:

- a) **Redditch Student Council; and**
  - b) **a focus group of young offenders and young people at risk of offending;**
- 9) **the Redditch Community Safety Partnership / North Worcestershire Community Safety Partnership should be invited to present information to the Redditch Commissioning Group about youth related crime and anti-social behaviour in Redditch as part of the new commissioning framework;**
- 10) **links should be provided directly from the Frog intranet system used by local high schools to bus companies' websites to provide young people with access to up to date information about bus timetables and routes in Redditch; and**
- 11) **the Youth Services Provision Task Group's findings and the content of the group's final report should be considered by the Redditch Commissioning Group prior to commissioning youth activities for the Borough.**

The Meeting commenced at 7.00 pm  
and closed at 8.07 pm

.....  
Chair



**APPENDIX 2**

**Recommendation 7): Redditch Borough Council should submit bids for positive activities funding in the new commissioning framework in partnership with Voluntary and Community Sector organisations that have experience delivering youth activities and should offer to host these activities at Council owned community centres where appropriate.**

**Positive Activities Plan**

**Overview:** The Project funding will provide a range of new Youth Clubs and a diversionary, community boxing programme to the children and young people of Redditch that complement the requirements of the Worcestershire County Council's Positive Activities programme. The majority of the new clubs will be offering additional holiday activity session that complement the stated provision.

Redditch Borough Council has contracted a range local providers for the delivery of positive activities throughout the District. Working in collaboration with third sector public service providers through the development of a consortia was a key element of our bid. Our consortia partners are ***Batchley Support Group and Abbeydale Alliance (supported by BSG), Redditch YMCA, Redditch Community Amateur Boxing Club and What's Your Point***

**Consortia Lead:** Redditch Borough Council are the lead body and all dealings concerning the funding grant will be through the Council. The Council has allocated Officer time to lead the consortia and this is reflected in the funding application.

**Delivery Methodology:** The grant will enable the formation of a total of 9 new Youth Clubs in Churchill, Batchley, Abbeydale, Town Centre, Oakenshaw, Astwood Bank and Woodrow. Each club will provide 1 weekly youth club session on evenings at a variety of venues to run during school time and school holiday periods. Redditch Community Boxing Club will on a rota basis visit all of the youth club venues and deliver a range of training activities to add to the diversity of the Positive Activities offer

During the holiday periods will be offering a range of day trips/half days and youth projects. The clubs will be staffed with one Senior Youth Leader and one assistant Youth. Some clubs (where indicated) will have a qualified Sport Coach, who will design and deliver a range of activities

**Contract Grant Value:** WCC will pay RBC as follows;

Year 1: 2012/13 £34,024.56  
Year 2: 2013/14 £79,892.40  
Year 3: 2014/15 £79,892.40  
**Total Grant: £193,809.36**

**Delivery Timetable:**

<b>Club</b>	<b>Venue</b>	<b>Day/Time</b>	<b>Status</b>
1. Church Hill Junior	Church Hill Community Centre	Wednesday 6.30 – 8.30pm	Started beginning of January
2. Church Hill Senior	Gordon Anstis House	Friday 7.00 – 9.00pm	Started middle of January (stage 1) & stage 2 mid-March.
3. Astwood Bank	Astwood Bank Methodist Church	Thursday 6.30 – 8.30pm	Started in February
4. Senior youth club	Batchley community centre	Thursdays 7pm – 10pm	Started end of February 2013
5. Senior youth club	Batchley Community Cafe	Friday s days 7pm – 10pm	Started end of February 2013
6. Senior youth club	Bryant Building	Thursdays 6.30pm – 8.30pm	Started mid February 2013
7. Senior youth club	Trinity high school	Thursdays 7pm – 10pm	Started March 2013
8. Senior youth club	Sandycroft centre	Friday s days 7pm – 10pm	Started March 2013
9. Senior youth club	Oakenshaw Community Centre	Friday s days 7pm – 10pm	Started March 2013

## OVERVIEW AND SCRUTINY COMMITTEE

2nd July 2013

### OVERVIEW AND SCRUTINY WORK PROGRAMME PLANNING EVENT – REPORT TO COMMITTEE

Relevant Portfolio Holder	Councillor John Fisher, Portfolio Holder for Corporate Management
Portfolio Holder Consulted	No
Relevant Head of Service	Claire Felton, Head of Legal, Equalities and Democratic Services
Ward(s) Affected	N/A
Ward Councillor(s) Consulted	N/A
Non-Key Decision	

#### 1. SUMMARY OF PROPOSALS

- 1.1 The attached report details the feedback received from Members who participated in the Overview and Scrutiny Work Programme Planning event on 12th June 2013. During the course of this event a significant number of topics were proposed as being suitable for further scrutiny.
- 1.2 The purpose of this report is to enable the Overview and Scrutiny Committee to decide whether any of the topics suggested should be reviewed during the year. As part of this process Members are asked to consider the evidence basis for each of the proposed topics as well as the resource implications.

#### 2. RECOMMENDATIONS

The Committee is asked to RESOLVE

- 1) which topics would be suitable to review as Task Group exercises;
- 2) which topics would be suitable for the Overview and Scrutiny Committee to consider during the year;
- 3) which of the proposed topics require no further action; and
- 4) that the report be noted.

#### 3. KEY ISSUES

- 3.1 The Overview and Scrutiny Work Programme Planning Event was held on Wednesday 12th June 2013. The event, which was attended by 14 Members, was delivered as a scrutiny training session. During the event Members were provided with an overview of the powers of scrutiny and received information about the current strategic considerations for Council services.
- 3.2 As part of the event Members participated in groups in a workshop activity. The aim of this workshop was to provide Members with an opportunity to identify topics that could be reviewed during the year. A full list of subjects suggested during the event, together with background information and key considerations,

**OVERVIEW AND SCRUTINY  
COMMITTEE**2nd July 2013

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can be viewed in Appendices 1 and 2 to the report. At the end of the workshop session each group was invited to agree three priority topics (Appendix 3).

- 3.3 As part of the workshop exercise each group was asked to consider the evidence basis for reviewing the topics that had been proposed. It is considered best practice in Overview and Scrutiny to assess this evidence so that the available member and officer resources are prioritised effectively. The Overview and Scrutiny Committee is also invited to consider the evidence when determining whether any of the suggested topics should be subject to scrutiny.
- 3.4 At Redditch Borough Council there is a constitutional requirement for a scoping document, detailing terms of reference, to be completed for any Task Group exercises. The content of the scoping document is used by the Overview and Scrutiny Committee as the basis for deciding whether a Task Group review should be undertaken. As such, Members are asked to note that, whilst topics potentially suitable for Task Group exercises may be identified from the list of subjects detailed in Appendix 1, no final decision will be made about any Task Group until a scoping document has been submitted for the consideration of the Committee.
- 3.5 There is the possibility that the Committee will conclude that, whilst some of the suggested topics might be appropriate to investigate, they would not be suitable topics for a Task Group exercise. These subjects might, however, be suitable for the Committee to consider at a scheduled public meeting. The Committee's work Programme should be considered when deciding suitable dates to receive reports or presentations on these topics.

**Financial Implications**

- 3.6 There are no financial implications arising directly from this report. However, in line with constitutional requirements any Overview and Scrutiny reports completed during the year, including Task Group reports, will need to address the financial implications of recommendations made to the Executive Committee or other bodies.

**Legal Implications**

- 3.7 There are no legal implications arising directly from this report. However, in line with constitutional requirements any Overview and Scrutiny reports completed during the year, including Task Group reports, will need to address the legal implications of recommendations made to the Executive Committee or other bodies.

**Service / Operational Implications**

- 3.8 The Overview and Scrutiny Committee is asked to consider existing resource commitments when determining which subjects to review during the year.

**OVERVIEW AND SCRUTINY  
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- 3.9 The Committee has already agreed to participate in the Joint Worcestershire Regulatory Services (WRS) Scrutiny Task Group in 2013/14. Two Members of the Committee, Councillors Mason and Hopkins, will be involved as the lead and substitute representatives respectively on this review. One of the Democratic Services Officers with lead responsibility for Overview and Scrutiny will also be involved in providing assistance to this exercise.
- 3.10 The two Democratic Services Officers with lead responsibility for Overview and Scrutiny at the Council have the capacity to effectively support a single Task Group each at any one time alongside the Overview and Scrutiny Committee. This number of scrutiny exercises provides Members with the spare capacity to respond to issues that may arise unexpectedly during the year and which might require an urgent response.

**Customer / Equalities and Diversity Implications**

- 3.11 Consideration of the needs and priorities of customers represents best practice in the Overview and Scrutiny process. By focusing on issues that interest residents Members can ensure that resources are allocated to issues that address key concerns of the local community. The Overview and Scrutiny Committee is therefore asked to consider the extent to which each of the proposed topics reflects the needs and priorities of local residents when deciding whether to look at these items.
- 3.12 A number of the subjects identified by Members during the event do not relate to services delivered by Redditch Borough Council. The Overview and Scrutiny Committee is entitled to scrutinise any issues that may impact on the local community, including services provided by external partner organisations. Members should not therefore feel constrained to focus on areas within the remit of the Council.
- 3.13 There are no equalities and diversity implications arising directly from this report. However, in line with constitutional requirements any Overview and Scrutiny reports completed during the year, including Task Group reports, would need to address the equalities and diversity implications of recommendations made to the Executive Committee or other bodies.

**4. RISK MANAGEMENT**

No risks have been identified.

**5. APPENDICES**

Appendix 1 - Overview and Scrutiny Work Programme Planning Event –  
Workshop Feedback.

**OVERVIEW AND SCRUTINY  
COMMITTEE**

**2nd July 2013**

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Appendix 2 - All Suggested Topics.

Appendix 3 - Priority Topics (Selected by Each Group)

**AUTHOR OF REPORT**

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**APPENDIX 1**  
**Overview and Scrutiny Work Programme Planning Event**  
**Workshop Feedback**

Members participated in a workshop session as part of the Overview and Scrutiny Work Programme Planning event. During this workshop Members were divided into four groups and discussed potential topics for scrutiny, based on Members' awareness of the key issues impacting on local residents.

The following subjects were proposed as potential topics for scrutiny. (The strategic purposes linked to each of the suggestions made by Members have been highlighted in italics).

**Group A:** (Councillors Brazier, Bush and Roger Hill)

**Three priority issues:**

- Jobs and skills (including people's aspirations).  
*(Help me to be financially independent – including skills and education).*
- Suitable accommodation (including consideration of environmental factors).  
*(Help me to find somewhere to live in my locality).*
- Trees and landscaping.  
*(Keep my place safe and looking good).*

**All suggested topics:**

- **Housing – suitable accommodation.**  
*(Help me to find somewhere to live in my locality).*

**Key considerations:**

- The Council's Housing Transformation team in Winyates are exploring new approaches to housing tenants.
- This subject was reflected in 6 Council performance measures in June 2013.
- 26.6% of houses in Redditch were classified as "non-decent" condition in the Worcestershire Strategic Housing Market Assessment (2012).
- Various aspects of housing have been the subject of previous substantive scrutiny reviews including Preventing Homelessness (2006); Housing and Homelessness Appeals (2006); and Housing Density (2013).

- **Trees – light deprivation.**  
*(Keep my place safe and looking good).*

**Key considerations:**

- Highway closures take place three times per annum for tree pruning and grass cutting.
- The Landscaping team is currently participating in a pilot transformation scheme in Winyates.
- Tree maintenance was proposed as the subject for a scrutiny review in 2012, though no review was undertaken.

- **Grass cutting and landscaping.**  
*(Keep my place safe and looking good).*  
**Key considerations** (listed under trees – light deprivation above).

- **Parking** – in residential areas, including enforcement issues.  
(*Keep my place safe and looking good*).

Key considerations:

- Members have reported that the issue of parking is consistently raised at PACT meetings.
- Civil Parking Enforcement was introduced in some parts of the Borough following completion of a scrutiny review in 2007.
- Worcestershire Local Transport Plan 3 – Highways Design Guide – sets out parking requirements for new developments.
- A strategic review of parking in residential areas was recently announced by local County Councillors (Redditch Standard, 14th June 2013).

- **The Alexandra Hospital.**

(*Help me to live my life independently – including health and activity*).

Key considerations:

- The Save the Alex Campaign was established and has been led by local residents, indicating there is significant interest within the community in this subject.
- The Alexandra Hospital Commission was established in October 2012 by Council. This Group has been tasked with gathering evidence to inform the Council's response to the Joint Services Review of Worcester Acute Hospital services.

- **Job creation** – with a focus on education.

(*Help me to be financially independent – including skills and education*).

Key considerations:

- The economy of Redditch with a focus on providing a larger and more diverse job offer is one of the key priorities of the Local Strategic Partnership in Redditch.
- Education attainment and raising the aspirations of young people is one of the priorities of the Local Strategic Partnership in Redditch.
- This subject matched at least five strategic measures in June 2013.
- Scrutiny reviews on similar subjects were completed on Jobs and the Economy (2004-05); and Work Experience (2011).
- Worcestershire County Council also completed reviews of Jobs and the Economy in 2010 and Youth Employment in 2011.

- **Business start-ups.**

(*Help me to run a successful business*).

Key considerations:

- The economy of Redditch, including a focus on Redditch as a business location, is one of the key priorities for the Redditch Local Strategic Partnership.
- The North Worcestershire Economic Development Unit has a business start-up scheme for North Worcestershire.



- **Mental Health.**  
*(Help me to live my life independently – including health and activity).*

Key considerations:

- Health inequalities is one of the key priorities for the Local Strategic Partnership in Redditch.
- A Mental Well-being project was one of the items included on the Action Plan for this priority in November 2012.

**Group B:** (Councillors Michael Chalk, Hopkins, Mould and Derek Taylor)

Three priority issues:

- Pavements  
(*Keep my place safe and looking good*).
- Transport  
(*Help me to live my life independently – including health and activity*).
- (Un)employment  
(*Help me to be financially independent – including skills and education*).

All suggested topics:

- **Pavements** – focusing on:
  - Safety
  - Aesthetic appearance.
  - Tree root damage (over 40 years).
  - Overgrown shrubbery and poor maintenance.(*Keep my place safe and looking good*).

Key considerations:

- Pavements has been raised as a subject that might be suitable for further scrutiny at previous O&S Work Programme Planning events in Redditch.
- The Access for Disabled People Task Group review, completed in August 2012, considered the subject of dropped kerbs.
- A scrutiny review of Highways Maintenance, completed by Worcestershire County Council in 2009, considered maintenance requirements for “footways”.
- This subject matches one of the current strategic measures for the Council.

- **Transport** – focusing on:
  - Availability of public transport, considered less available the further one is located from the centre.
  - The school run and school transport.
  - Frequency, reliability and hours of operation of public transport.
  - Increasing complaints from the public.
  - The quality of buses.(*Help me to live my life independently – including health and activity*).

Key considerations:

- Worcestershire County Council’s Choose How You Move has recently been promoting sustainable methods of transport to residents living in the Borough.
- The Overview and Scrutiny Committee engaged with residents on behalf of the Council in 2011 in response to Worcestershire County Council’s consultation over potential changes to bus services.
- Bus service accessibility was considered by the Access for Disabled People Task Group review, completed in 2012.
- Public Transport was the subject of a scrutiny review undertaken by Worcestershire County Council in 2006.

- **Fly tipping** – focusing on:
  - Not necessarily how the Council responds to fly tipping but rather what could be done to prevent fly tipping?
  - Why does fly tipping happen?
  - What items are being tipped?
  - The involvement of “cowboy builders.”

*(Keep my place safe and looking good).*

Key considerations:

- Tackling fly tipping was the subject of a Redditch Borough Council campaign which took place between January and March 2012.
- This matches one of the Council’s current strategic measures.

- **Dog fouling** – focusing on:
  - How is dog fouling dealt with?
  - Ways to prevent dog fouling.

*(Keep my place safe and looking good).*

Key considerations:

- Dog fouling was identified as an area of concern for residents by Members at the Overview and Scrutiny introductory training session in May 2012.
- Tackling dog fouling was the subject of the Council’s “Mucky Pup” campaign in 2011
- Is this a Borough wide issue or one that ward members could be supported to tackle?.

- **(Un)employment** – focusing on
  - NEETs (not in education, employment or training).
  - Young people’s skills.
  - The changing face of the economy.
  - Support available to young people.
  - Applications made on the computer. No face to face interviews as a starting point.

*(Help me to be financially independent – including skills and education).*

Key considerations:

*(Please refer to evidence listed under the subject “Job Creation” on page 40).*

- **Abbey Stadium** focusing on:
  - The potential expansion of the stadium.

*(Provide good things for me to see, do and visit).*

Key considerations:

- The revamped Abbey Stadium was reopened in 2012.
- Facilities at the new stadium include a 25 metre pool; two exercise studios; a five court, multi use, sports hall; two full sized football pitches; an 8 lane, floodlit athletics track; and seating able to accommodate 300 spectators.
- The Abbey Stadium revamp followed 15 years of preliminary planning work.
- Links with one strategic measure.

- **Future of local health services, especially the Alexandra Hospital.**

*(Help me to live my life independently – including health and activity).*

Key considerations: (Please refer to key evidence listed under the subject “the Alexandra Hospital” on page 40).

**Group C** (Councillors Gandy, Hartnett and Mason - this group did not agree three collective priority issues).

Suggested topics:

- **Housing** – focusing on:
  - Access to housing;
  - Lack of suitable housing to meet the needs of different social/demographic groups.
  - Arrangements for accessing more suitable Council housing following a change in personal circumstances.
  - Communicating housing rules and regulations to residents.
  - The impact of access to housing equity on eligibility for Council housing.
  - Young people requiring support to get onto the housing ladder.
  - The potential to work more with private landlords and social housing representatives to increase options for residents.
  - The condition of properties (e.g. mould) and health implications for residents/tenants.

*(Help me to find somewhere to live in my locality).*

Key considerations:

(Please refer to key evidence listed under the subject “housing – suitable accommodation” on page 1).

- **Parking** – focusing on:
  - Inappropriate parking in older residential areas, particularly for the school run.
  - There are 2000 houses in Oakenshaw where no parking was designated to the houses.
  - Parking as a cause for neighbourly disputes.
  - Parking schemes in the Borough.
  - Potential problems with parking solutions that have been introduced to date.
  - Visitors’ parking needs.
  - Implications for green spaces of providing additional parking in some residential areas.
  - Delivering places that meet modern living requirements through the planning process.

*(Keep my place safe and looking good).*

Key considerations:

(Please refer to key evidence listed under the subject “parking” on page 2).

- **Roads/highways/pavements** – focusing on:
  - Provision of dropped kerbs.
  - Meeting the needs of disabled people and mothers with prams.

*(Keep my place safe and looking good).*

Key considerations:

(Please refer to key evidence listed under the subject “Pavements” on page 42).

- **The Alexandra Hospital** focusing on:
  - The future of the Alexandra Hospital / future service provision at the hospital.
  - The Joint Services Review.
  - Responding to residents' concerns.*(Help me to live my life independently – including health and activity).*

Key considerations:

(Please refer to key evidence listed under the subject "The Alexandra Hospital" on page 40).

- **Landscaping** – focusing on:
  - The Council's tree cutting policy.
  - Grass cutting arrangements.
  - The impact of inclement weather on landscaping services.
  - Managing residents' expectations.
  - Taking into account the lessons learned through the pilot transformation landscaping team in Winyates.*(Keep my place safe and looking good).*

Key considerations:

(Please refer to key evidence listed under the subject "Trees – light deprivation" on page 39).

- **Jobs and skills** – focusing on:
  - Opportunities available through working with the business sector / working in partnership.
  - Expanding apprenticeship opportunities in the Borough.
  - Addressing "job ready" issues, particularly for young people.
  - Clarifying business expectations and matching these to the needs and skills of young people.*(Help me to be financially independent – including skills and education).*

Key considerations:

(Please refer to key evidence listed under the subject "Job Creation" on page 40).

**Group D:** (Councillors Braley, Quinney, Smith and Witherspoon).

Two priority issues:

- Take effective action in respect of anti-social behaviour.  
(*Keep my place safe and looking good*).
- Find me suitable accommodation  
(*Help me find somewhere to live*).

All suggested topics:

- **Help me resolve problems with tree roots.**  
(*Keep my place safe and looking good*).

Key considerations:

(Please refer to key evidence listed under the subject "Pavements" on page 42).

- **Cut back the trees.**  
(*Keep my place safe and looking good*).

Key considerations:

(Please refer to key evidence listed under the subject "Trees – light deprivation" on page 39).

- **Help resolve the parking problems in my area.**  
(*Keep my place safe and looking good*).

Key considerations:

(Please refer to key evidence listed under the subject "parking" on page 40).

- **Planning – make it more transparent and pay more attention to what matters to me.**

Key considerations:

- Links with at least one of the current strategic measures.
- Decisions are made in a quasi-judicial process by members of the Planning Committee and / or by professionally trained Planning Officers (under delegated powers).
- Planning decisions are guided by national and local planning policies, including the current Local Plan (3).

- **Take effective action in respect of anti-social behaviour.**  
(*Keep my place safe and looking good*).

Key considerations:

- Overview and Scrutiny is required to scrutinise the local Community Safety Partnership at least once a year. Anti-social behaviour issues could be considered as part of this scrutiny exercise.
- Anti-social behaviour was the subject of an 18 month Task and Finish review in 2005/06.
- This subject matches at least two of the Council's current strategic measures.

- **Stop the dog fouling.**  
(*Keep my place safe and looking good*).

Key considerations:

(Please refer to key evidence listed under the subject “dog fouling” on page 43).

- **Find me suitable accommodation that meets my needs and is affordable.**  
(*Help me find somewhere to live*).

Key considerations:

(Please refer to key evidence listed under the subject “housing – suitable accommodation” on page 39).

- **Improve the quality of the pavements.**  
(*Keep my place safe and looking good*).

Key considerations:

(Please refer to key evidence listed under the subject “Pavements” on page 42).

- **Improve our bus services** so that:
  - We have better buses;
  - Better staff;
  - The buses turn up on time.(*Help me to live my life independently*).

Key considerations:

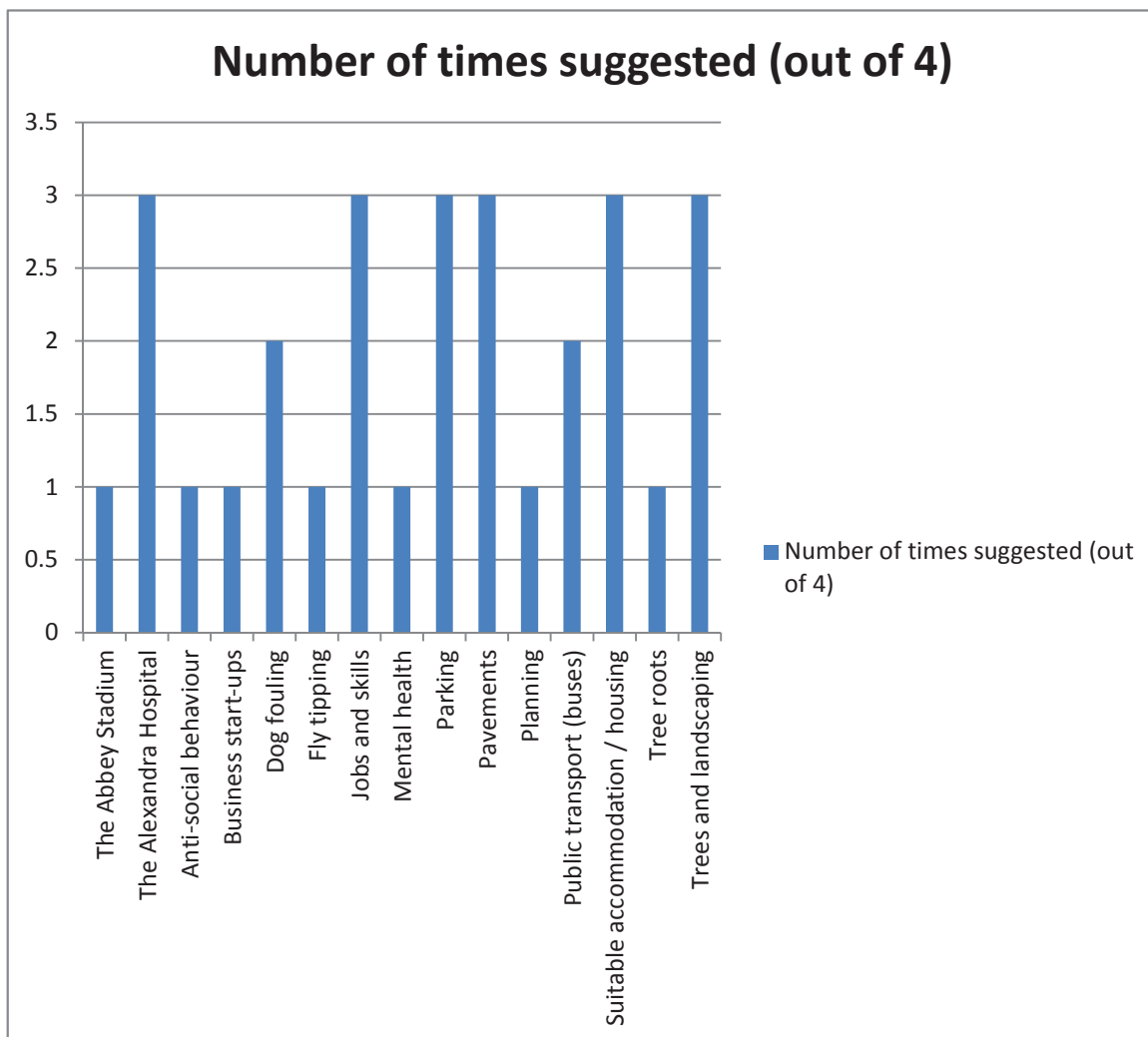
(Please refer to key evidence listed under the subject “Transport” on page 42).





All suggested topics

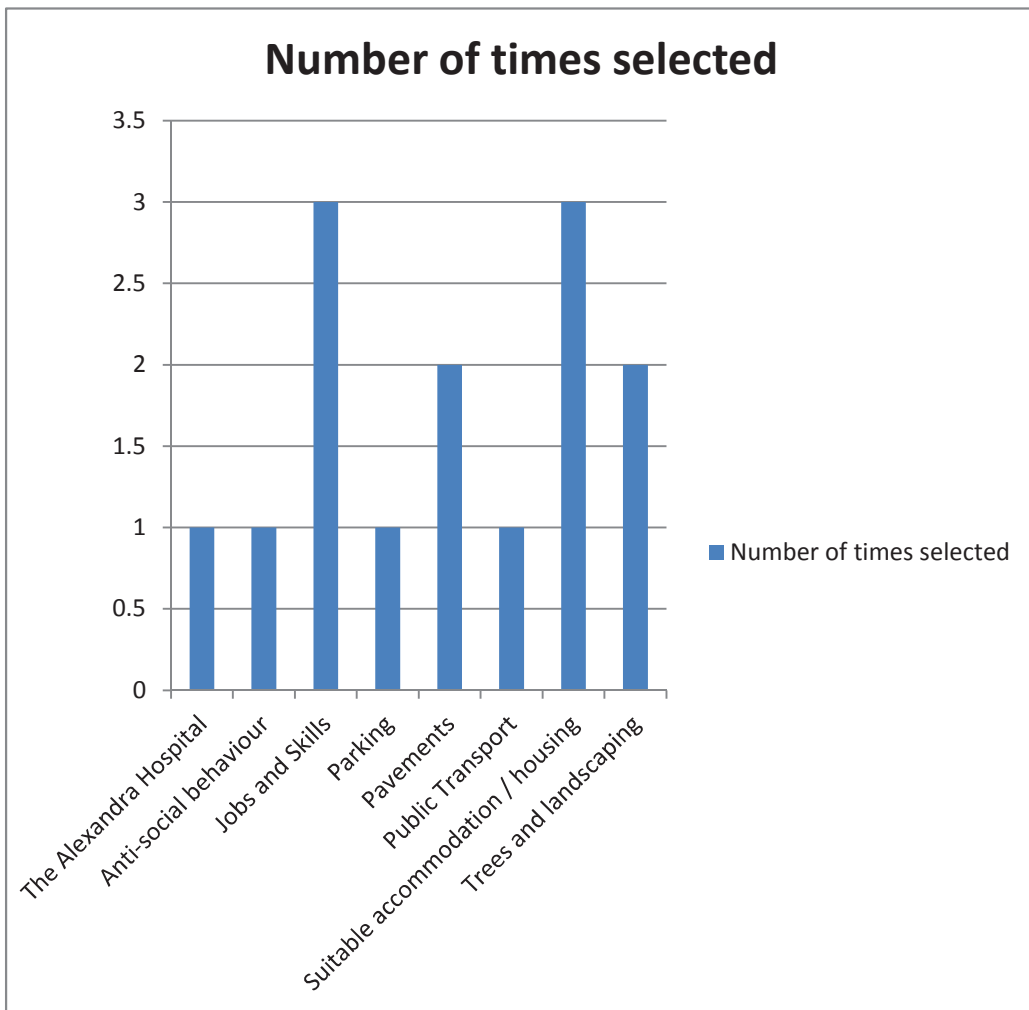
Topic	Number of times suggested (out of 4)
The Abbey Stadium	1
The Alexandra Hospital	3
Anti-social behaviour	1
Business start-ups	1
Dog fouling	2
Fly tipping	1
Jobs and skills	3
Mental health	1
Parking	3
Pavements	3
Planning	1
Public transport (buses)	2
Suitable accommodation / housing	3
Tree roots	1
Trees and landscaping	3





Priority Topics (selected by each group)

Priority Topic	Number of times selected
The Alexandra Hospital	1
Anti-social behaviour	1
Jobs and Skills	3
Parking	1
Pavements	2
Public Transport	1
Suitable accommodation / housing	3
Trees and landscaping	2







# Executive Committee

11<sup>th</sup> June 2013

## MINUTES

### Present:

Councillor Bill Hartnett (Chair), Councillor Greg Chance (Vice-Chair) and Councillors Rebecca Blake, Juliet Brunner, Brandon Clayton, John Fisher, Phil Mould, Mark Shurmer and Debbie Taylor

### Also Present:

Councillor Andy Fry

### Officers:

G Barton, J Bayley, M Bough, R Dunne, C Flanagan, S Hanley, C John, Lynn Jones, K Manning, J Pickering, G Revans, A de Warr, T Beech and N Godwin

### Committee Services Officer:

I Westmore

#### 1. APOLOGIES

There were no apologies for absence.

#### 2. DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 3. LEADER'S ANNOUNCEMENTS

There were no announcements from the Leader.

#### 4. MINUTES

#### RESOLVED that

the minutes of the meeting of the Executive Committee held on 9<sup>th</sup> April 2013 be confirmed as a correct record and signed by the Chair.

.....  
Chair

**5. CORPORATE DASHBOARD - PILOT**

Officers introduced the Committee to the new Corporate Dashboard which was to be rolled out as part of a pilot later in the year. The Dashboard would allow Officers and Members to view data on a range of Council services and determine whether the Council was effectively meeting its Corporate Purposes. The benefit of the new system would be the availability of live, useable data.

It was anticipated that this system would provide the Council with a bigger picture and allow Officers and to identify correlations. Data which was gathered on an annual basis would be used to compile a context document which would sit behind the live data.

Officers explained that it would be possible to interrogate the data on a Ward by Ward basis and it was hoped that, over time, this could be refined to allow interrogation by locality. The Committee was informed that the exercise relied in part on external agencies providing the Council with the relevant data and Officers were presently discussing with various partner organisations our requirements and, more importantly, the longer term benefits for them from the effective use of this data.

Members welcomed this development. They were keen to seek assurances on a number of points. The Committee expressed its hope that the data gathered would be of real use and was not to be gathered simply because it could be, that this would not result in Officers being distracted from other activities to bring this about and that the data would assist the Council in avoiding service failures in future. Officers were able to assure the Committee that the system would be largely automated and that the data gathered would be changed over time, where necessary, according to the experiences of the Services using it.

The Council was ahead of partner organisations in its thinking on this system and so they were largely involved in data provision alone at present, but it was anticipated that the data would be shared between partners in due course and available to members as well. Potential public availability was an area which had not been discussed to date.

**RESOLVED that**

**the presentation be noted.**

**6. FINANCIAL RESERVES STATEMENT 2012/13**

Members received a report which advised them of the earmarked reserves for the year ending 31<sup>st</sup> March 2013 and sought approval for various movements in reserves as specified in the report.

**RECOMMENDED that**

- 1) the movement in reserves as detailed in Appendix 1 to the report be approved;**
- 2) additional General Fund Reserves of £1,084K be approved;**
- 3) the use of General Fund Reserves of £435K be approved;**
- 4) additional HRA Reserves of £27K be approved; and**
- 5) the use of HRA Reserves of £15K be approved; and**
- 6) movement in Capital Reserves of £72K be approved.**

(Councillors Juliet Brunner and Brandon Clayton requested that it be recorded that they abstained on this item)

**7. THE GREEN DEAL**

The Committee considered a report on the preferred option for participating in the Green Deal and Energy Company Obligation (ECO) as the Council's main delivery mechanism for its Home Energy Conservation Act (HECA) aims.

Officers had explored the available options in some depth and were recommending that the Council engage in the Birmingham Energy Savers procurement option. This option presented the Council with no up-front costs. Officers had also identified that the funding for a number of existing schemes could more usefully be exploited in supporting this new initiative and it was therefore proposed that the existing schemes be ceased with immediate effect.

In response to members' queries, it was clarified that Officers could not guarantee that specific scheme or areas would benefit from this initiative, there was scope for the Council to shape the work that was carried out on its behalf by Carillion, the service provider under the Birmingham Energy Savers contract.

Members welcomed the report and initiative, recognising that it presented the Borough with opportunities to provide economic and environmental benefits.

**RESOLVED that**

- 1) working with Carillion in partnership with Bromsgrove District Council via the Birmingham Energy Savers procurement route, and formalisation of this arrangement by entering into a contract with Carillion, be agreed;**
- 2) authority be delegated to the Head of Environmental Services and the Head of Legal, Equalities and Democratic Services, following consultation with the Portfolio Holder, to negotiate the contract and to finalise the contract documents and any other associated legal documents;**
- 3) it be noted that discussions are on-going between Carillion and the other Worcestershire authorities. In pursuing the negotiations for the contract Officers will in the first instance be aiming to secure an agreement with Carillion that is County-wide. In the event that this does not prove possible, that Members authorise Officers to enter into a contract with Carillion on behalf of Bromsgrove and Redditch Councils;**
- 4) all historic/existing energy efficiency and conservation schemes currently available through the Council's capital budget be formally suspended to avoid conflict with the incoming Green Deal initiative and the remaining funding is redeployed to support the Affordable Warmth initiatives, Green Deal incentives and general Energy Efficiency initiatives; and**
- 5) the Council record its thanks to the Climate Change Manager, Ceridwen John, on the occasion of her departure from the Council, for the excellent work that she had carried out on behalf of the Council during the previous 10 years.**

**8. REDI CENTRE**

Members considered a report which enabled them to consider the proposal to declare REDI Centre as a surplus asset. It was noted that the business had ceased operation in 2010 and Members were disappointed that it had taken so long to bring matters to this stage. It was hoped that, in future, plans could be developed in a more timely fashion to determine what to do with surplus property.



**RESOLVED that**

- 1) **the REDI Centre be declared as a surplus asset; and**
- 2) **Officers be instructed to review the opportunities available for the centre in conjunction with Property Services and to report back to Members with options by September 2013.**

**9. MAKING EXPERIENCES COUNT - QUARTERLY CUSTOMER SERVICE REPORT - QUARTER 4 2012/13**

Members considered the latest Customer Services monitoring report for the final quarter of 2012/13. A number of the headlines were reported to the Committee, such as an improvement in response times in responding to queries and the reduction in complaints that could be evidenced following the introduction of transformed methods of working. The trend in increasing numbers of payments being made online was continuing.

The Committee was also informed that the Head of Customer Services and Leader of the Council had recently met with the officers responsible for the Hub and the Highways Team at the County Council to outline the Council's concerns and it was hoped that positive measures would flow from this. A request was made for members to be made aware of the Report It function on the Council website and Officers undertook to provide this following the meeting.

**RESOLVED that**

**the update for the period 1<sup>st</sup> January – 31<sup>st</sup> March 2013 be noted.**

**10. ACCESS FOR DISABLED PEOPLE TASK GROUP MONITORING UPDATE - OVERVIEW AND SCRUTINY COMMITTEE REFERRAL**

Councillor Andy Fry presented a report on behalf of the Access for Disabled People Task Group and Overview and Scrutiny Committee in respect of a referral concerning the erection of a canopy over the entrance ramp access to Shopmobility. It was noted that there was sufficient money available through the Shopmobility Donation Reserves to more than adequately fund this and members were happy to support the proposal. The referral was therefore agreed on the basis that the money be made available from the Shopmobility Donation Reserves rather than being released from balances.

**RECOMMENDED that**

**funding of £5,000 be released from the Shopmobility Donation reserves to meet the costs associated with the installation of a canopy over the access ramp to Shopmobility.**

**11. OVERVIEW AND SCRUTINY COMMITTEE**

The minutes of a recent meeting of the Overview and Scrutiny Committee were received by the Committee.

**RESOLVED that**

- 1) the minutes of the meeting of the Overview and Scrutiny Committee held on 2<sup>nd</sup> April 2013 be received and noted; and**

**Access for Disabled People Task Group – Monitoring Update Report**

- 2) disability awareness training be delivered as part of the overall Member induction process at Redditch Borough Council.**

**12. SHARED SERVICES BOARD**

The Committee received the minutes of the meeting of the Shared Services Board held on 15<sup>th</sup> April 2013.

**RESOLVED that**

**the minutes of the meeting of the Shared Services Board on 15<sup>th</sup> April 2013 be received and noted.**

**13. MINUTES / REFERRALS - OVERVIEW AND SCRUTINY COMMITTEE, EXECUTIVE PANELS ETC.**

There were no minutes or referrals to consider under this item.

**14. ADVISORY PANELS - UPDATE REPORT**

The latest report on the activity of the Committee's Advisory Panels and similar bodies was considered.

**RESOLVED that**

**the report be noted.**

**15. ACTION MONITORING**

The Committee received the latest Action Monitoring report and were informed that the protocol for the provision of accommodation for homeless people was nearing completion.

**16. EXCLUSION OF THE PUBLIC**

**RESOLVED that**

**under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matters on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Part 1 of Schedule 12 (A) of the said Act, as amended:**

**Minute 17 – Compulsory Purchase Order – 11 Clent Avenue, Redditch; and**

**Minute 18 – Restructure – Enabling Heads of Service.**

**17. COMPULSORY PURCHASE ORDER - 11 CLENT AVENUE, REDDITCH**

The Committee received an update report on the possible Compulsory Purchase of 11 Clent Avenue, Redditch following recent developments in the case. Since the previous report, the Council had confirmed the identity of the individual who had legal title to the property and proposals were considered for proceeding with the acquisition of this property.

[During consideration of this item Members discussed matters that necessitated the disclosure of exempt information. It was therefore agreed to exclude the press and public prior to any debate on the grounds that information would be revealed which would identify an individual or relate to the financial or business affairs of a particular person (including the authority holding that information).]

**18. RESTRUCTURE ENABLING HEADS OF SERVICE**

The Committee considered a report which set out proposals for a restructuring of the management arrangements for the enabling services of the Council.

[During consideration of this item Members discussed matters that necessitated the disclosure of exempt information. It was therefore agreed to exclude the press and public prior to any debate on the

**Executive  
Committee**

11<sup>th</sup> June 2013

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grounds that information would be revealed which would identify an individual or relate to any consultations or negotiations, or contemplated consultations or negotiations, in connection with labour relations matters.]

The Meeting commenced at 7.00 pm  
and closed at 9.05 pm

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Chair

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**3 July 2013 to 31 October 2013**

(published as at 18th June 2012)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision. e.g. to approve a new policy or variation to the approved budget.)

Whilst the majority of the Executive Committee's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains confidential, commercially sensitive or personal information. This is called exempt information. Members of the public and media may be asked to leave the meeting when such information is discussed.

If an item is likely to contain exempt information we show this on the Work Programme. You can make representations to us if you consider an item or any of the documents listed should be open to the public.



[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

**“Key Decisions” are ones which are likely to:**

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough; or
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

The Work Programme is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from 9am to 5pm Mondays to Fridays; or on the Council's website ([www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held every four weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you.

The full Council meets in accordance with the Council's Calendar of Meetings. Meetings commence at 7.00pm.

#### **EXECUTIVE COMMITTEE MEMBERSHIP**

Councillor Bill Hartnett	Leader of the Council and Portfolio Holder for Community Leadership & Partnership
Councillor G Chance	Deputy Leader and Portfolio Holder for Planning, Regeneration, Economic Development, Public Transport
Councillor John Fisher	Portfolio Holder for Corporate Management
Councillor Rebecca Blake	Portfolio Holder for Community Safety & Regulatory Services
Councillor Mark Shurmer	Portfolio Holder for Housing
Councillor Debbie Taylor	Portfolio Holder for Local Environment & Health
Councillor Phil Mould	Portfolio Holder for Leisure & Tourism
Councillor Juliet Brunner	
Councillor Brandon Clayton	



Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Selection of Registered Provider for Development of Hewell Road swimming bath site. <b>Key:</b> Yes	Executive 9 July 2013		Report of the Deputy Chief Executive	M Bough, Housing Policy and Performance Manager Tel: 01527 64252 ext 3120
Council Plan <b>Key:</b> No	Executive 9 July 2013 Council 22 July 2013		Report of the Head of Business Transformation	R Dunne, Policy Manager Tel: 01527 881616
Financial Reserves Statement 2012/13 <b>Key:</b> No	Council 22 July 2013		Report of Head of Finance and Resources	S Morgan, Financial Services Manager Tel: 01527 64252 ext 3790
Consolidated Revenue Outturn - Financial Year 2012/13 <b>Key:</b> Yes	Executive 30 July 2013		Report of the Head of Finance and Resources	S Morgan, Financial Services Manager Tel: 01527 64252 ext 3790
Borough of Redditch Local Plan No. 4 <b>Key:</b> No	Executive		Report of the Head of Planning and Regeneration	E Baker, Acting Development Plans Manager Tel: 01527 64252 ext 3034



Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Job Evaluation <b>Key:</b> Yes	Executive		Report of the Head of Finance and Resources	B Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Plymouth Road Cemetery <b>Key:</b> No	Executive		Report of the Head of Environmental Services	S Horrobin, Waste Management Manager Tel: 01527 64252 ext 3706
Housing Allocations Policy - Review <b>Key:</b> No	Executive Council		Report of the Head of Housing	L Tompkin, Head of Housing Tel: 01527 64252 ext 3304
Tenancy Policy <b>Key:</b> No	Executive		Report of the Deputy Chief Executive and Executive Director (Leisure, Environmental & Community Services)	M Bough, Housing Policy and Performance Manager Tel: 01527 64252 ext 3120





# Overview and Scrutiny Committee

No Direct Ward Relevance

2nd July 2013

## WORK PROGRAMME

(Report of the Chief Executive)

Date of Meeting	Subject Matter	Officer(s) Responsible for report
<b>ALL MEETINGS</b>	<b>REGULAR ITEMS</b>	<b>(CHIEF EXECUTIVE)</b>
	Minutes of previous meeting Consideration of the Forward Plan Consideration of Executive Committee key decisions Call-ins (if any) Pre-scrutiny (if any) Consideration of Overview and Scrutiny Actions List Referrals from Council or Executive Committee, etc. (if any) Task Groups / Short, Sharp Review Groups - feedback Committee Work Programme	Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive
	<b>REGULAR ITEMS</b> Update on the work of the Crime and Disorder Scrutiny Panel. Quarterly Tracker Report	Chair of the Crime and Disorder Scrutiny Panel Relevant Lead Head(s) of Service

# Overview and Scrutiny

Committee

2ndh July 2013

	<p><b>REGULAR ITEMS</b></p> <p>Updates on the work of the Worcestershire Health Overview and Scrutiny Committee</p> <p>Bi-Annual Recommendation Tracker Reports – Scrutiny Committee</p> <p>Bi-Annual Monitoring Report – Redditch Sustainable Community Strategy</p>	<p>Redditch Borough Council representative on the Health Overview and Scrutiny Committee</p> <p>Relevant Lead Head(s) of Service</p> <p>Relevant Lead Head(s) of Service</p>
<b>OTHER ITEMS - DATE FIXED</b>		
<b>2nd July 2013</b>	The Future of Crime and Disorder Scrutiny - Discussion	Councillor Brazier
<b>2nd July 2013</b>	Housing Density Task Group – Final Report	Councillor Bush
<b>2nd July 2013</b>	Overview and Scrutiny Work Programme Planning Event - Feedback	Councillor Bush
<b>2nd July 2013</b>	Youth Services Provision Task Group – Monitoring Update Report and Presentation	Paul Finnemore, Worcestershire County Council
<b>23rd July 2013</b>	Proposed Abbey Stadium Task Group – Submission of Scoping Document	Councillor Derek Taylor
<b>23rd July 2013</b>	Local Strategic Partnership (LSP) Biannual Monitoring Update Report	Relevant Lead Director

# Overview and Scrutiny

Committee

2ndh July 2013

<b>23rd July 2013</b>	Promoting Sporting Participation – Monitoring Update Report	Relevant Lead Head of Service
<b>8th October 2013</b>	Vacant Redditch Borough Council Properties – Update Report	Relevant Lead Head of Service
<b>5th November 2013</b>	Living Wage – Update Report	Relevant Lead Head of Service
<b>2nd February 2013</b>	Joint Worcestershire Regulatory Services Review – final report	Councillor Mason
<b>OTHER ITEMS – DATE NOT FIXED</b>		

